

**DAILY PROGRESS REPORT OF REINSTATEMENT CONTRACTOR**

Sub:- Trench on \_\_\_\_\_  
\_\_\_\_\_

Ref: - Circular No. MDB / 4259 Dated 14 March 2005

Sir,

1. Work Order No. : \_\_\_\_\_
2. Name of Agency: \_\_\_\_\_
3. Date of Progress Report : \_\_\_\_\_

The progress of above work is as follows:-

Sr.No.	Particular	Proposed as per plan	Actual Progress
1	Refilling in metres.		
2	Metalling in metres.		
3	Asphalt Macadam in metres.		
4	Tack Coat in metres.		
5	Seal Coat in metres.		
6	Fixing C.C. Paver Block		

Date : \_\_\_\_\_

Engineer of Ward CWC

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### Observations of Ward Engineer

1	Delayed in starting	Yes / No
2	Delayed in completion	Yes / No
3	Delayed in phase wise completion	Yes / No
4	Engineer of Utility is available	Yes / No
5	Barricading fixed	Yes / No
6	Reflectory signage provided	Yes / No
7	Name Board displayed	Yes / No
8	Warden appointed	Yes / No
9	M. S. Plate provided	Yes / No
10	Earth removed in time	Yes / No
11	Excavated earth removed	Yes / No
12	Excavated earth transported to identified spot	Yes / No
13	Water entrances covered	Yes / No
14	Water entrances cleaned	Yes / No
15	Municipal Utility damaged	Yes / No
16	Other Utility damaged	Yes / No
17	Damages to private property	Yes / No
18	Compacted as per specifications	Yes / No
19		

Date : \_\_\_\_\_

Ward Engineer \_\_\_\_\_ Ward.